

Wednesday 26th November 2025

Dear Parents / Carers,

Club Bookings - Spring Term

On Sunday 30th November the club bookings for Spring term (6th January 2026 to 27th March 2026) will go live at 6pm.

When you enrol in a club you will be signing up for the whole term. This enables us to ensure we have the correct child to adult ratios, and also allows certainty for parents that they have got the clubs that they need for a whole term. Even though the system allows it, you are not able to book different club options for different weeks. For example, if you book Multisports, this will be your child's club for the whole term; you would not be able to choose Multisports for one week and then Target Games for another week. The booking for must be for the same club for the whole term (January to March).

No changes can be made once the booking has been made. You are committing to pay for the whole term. If payment is not received, you will be unable to book on to clubs in the future and will have the outstanding balance to pay on MCAS. Please ensure you read all of the instructions below. As per our current clubs agreement, all clubs will need to be paid in full before the end of February half term unless you have an agreement to pay monthly or via childcare vouchers.

If you have an outstanding balance any bookings will be cancelled, unless you have an agreement with Miss Nelson due to paying weekly/monthly etc.

The charges and timings for our clubs for academic year 25/26 are as follows.

07:30-08:35 Breakfast club £6.00

15:10/15:20 -16:20 Enrichment Club £4.00

16:20 - 17:45 Care Club £7.00

Enrichment clubs available are as follows:

Spring Term 2025/2026 After School Clubs										
		Monday	Tuesday	Wednesday	Thursday	Friday				
EYFS KS1		Football	Dodgeball	Gymnastics	Pokémon	Kick cricket/team games				
		Disney club	Around the world		Construction	Junk modelling				
		Construction	Double Dance	Under the sea	Multi sports					
KS2		Multisports	Football	Netball	Double Football	Dodgeball				
		Quiz club	Construction	Pokémon		Comic/chess club				
		Cricket	Art club	Cross Stich	Cheerleading					

Rugby Free Primary School

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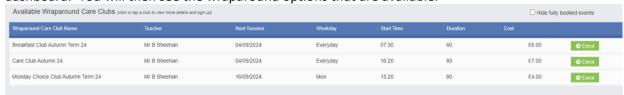


EYFS - Y6	Choice	Choice	Choice	Choice	Choice

*Choice club is a free choice club for those children who don't want to have a specific activity – open for all ages of children.

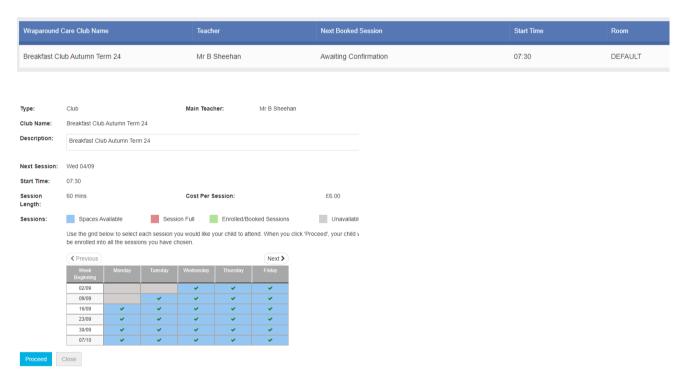
How to book

To book you will need to go to the 'Wraparound' section of MCAS which can be found on the lefthand side of the dashboard. You will then see the wraparound options that are available.

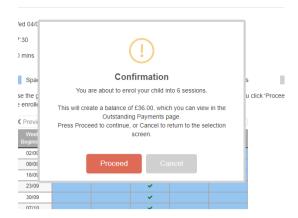


You will then need to enrol for that club.

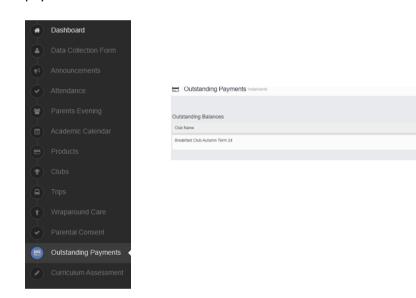
Once enrolled you need to click onto the line where it says, 'awaiting confirmation', then you will go to a page where you select the day/club required. You will need to do this for each club that is required. If a club is full, you will not be able to book it. Our enrichment clubs are limited to 20 pupils, or 40 for KS2 double football.



You need to do this for the whole term by selecting next and then selecting the sessions for each week. Once you have done this you will need to press proceed.



Then go to your outstanding payments on the lefthand side of the dashboard, here you will see all outstanding payments.



Click 'Add to Basket'. Once in your basket you are then able to make payment using a debit card. If you pay by **childcare vouchers**, you are still able to do this in the same way as before. These vouchers will be added to your account manually by the admin office once they have cleared into our bank account.

Clubs Spring term will be able to be booked from 6pm on Sunday 30th November. You will not be able to do this before this date and time.

For all parents - Please also see our Before and After School club policy on our website for terms and conditions e.g. behaviour of pupils must be safe and appropriate for clubs and parents will incur charges for late collections.

There may be occasions when you will need to book ad hoc clubs, however you are only able to book these if there is space on the day. These need to be booked via the school office ideally 24 hours in advance.

If you are having problems with the system, please email us on <u>office@rugbyfreeprimary.co.uk</u> and we will do our best to support you. Please be patient as we may get quite a few emails and will try to sort out/reply systematically.

Kind regards,

Charlotte Nelson Operations Manager